



Daisy Club Out of School Club

Aims and plans for September

All Aims and Plans are in line with the government guidelines

Parents, children staff or visitors must not enter the setting if displaying any symptoms of Coronavirus (Covid-19). Please follow the Covid-19 guidance for households with possible Coronavirus infection. (<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>). If anyone in the household is unwell, awaiting testing or tested positive for Covid-19, then they should not attend the setting.

We will always aim to provide top quality care and experiences

Protection and Control

- Keep children in consistent groups and encourage social distance with children, staff & parents
- Minimise contact with individuals who are unwell, showing signs of Covid 19 or have someone in their household who have symptoms and advise not to attend the setting.
- Clean hands more frequently for 20 seconds and dry thoroughly with paper towel (this will be done when entering & leaving club, before & after snack, after being at the toilet and after sneezing or coughing) Hand sanitizer can be used if hand washing is not convenient.
- Promote good hygiene, catch it, bin it & kill it approach.
- Clean surfaces more often before & after contact with group.
- Regular clean frequently touched surfaces. Door handles, tabletops, toys and electronic devices.
- Resources to be wiped or sprayed with disinfectant after each session and to be steamed cleaned at the end of the week.
- Hall to be divided into 2/4 groups areas and use minimal resources and equipment and allow time to clean areas.
- Minimise contact between groups if possible.
- Ventilate hall by opening windows and door to outside.

All staff and children will be encouraged not to shout, sing or chant loudly

Groups / Bubbles

- Plan – There will be 5 consistent groups with no more than 15 children at any one time.
- All will have 1 to 2 members of staff in each and these staff will remain in that group and clean area before & after each session
- **Red Group – Nursery and Reception – ALL EYFS -Vicky**
- **Yellow Group 2 – Yr 1 & Yr 2 – Sue/ Gail**
- **Green Group- Yr 3 &Yr 4 – Jenny / Belinda**
- **Blue Group – Yr 5 & Yr 6 – Joanne / Lewis**
- **Orange Group – St Luke’s – Vicky R**
- We will put in place a one-way system around the hall for children needing to move around e.g to go to the toilet or outdoors. This will prevent infants & Juniors mixing.
- Our St Luke’s group will be in their own bubble in a separate room
- Each group will have a separate box which includes first aid, PPE, paper towels and cleaning equipment, tissues. Each will have a bin to dispose of waste
- Each group will have a selection of equipment that can easily be wiped. All toys will be cleaned at the end of the day and steamed at the end of the week

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- We will rotate resources each week and it will have a 72-hour gap. This will keep the children more engaged and support potential behaviour issues.

Arrivals and Collection area

- Time of opening and closing has been able to remain the same by moving to the church hall
- We open for Breakfast 7.45am -9.00am Afterschool club 3.00-5.45pm Holiday club 7.45am-5.45pm
- No Parents are allowed to enter the inside the premises but as long as social distancing is adhered to, we are allowing parents to collect your child on our outdoor play area /Car park.
- We will use the main door as our Entrance and the fire doors at the side of the hall as the exit doors. We also have a security bell that will be installed for staff to be made aware that a child needs to arrive or be collected.
- There will be a floating member of staff who will answer the doors and will be cleaning the toilets, handles as required.
- Children are to sanitize hands on arrival to club and go to designated group area.
- They will be reminded of keeping social distance as much as possible and staff members will discuss hygiene, the importance of following guidelines and about staying in their groups.
- Outdoor play – All children will be in their own allocated areas and encouraged to social distance where possible.

Snack

Due to Covid we are sorry but we will not be able to provide our children with our usual menu .

- All Groups will wash or sanitize hands before & after snack.
- Staff to clean toilet area ready for the next group.
- Snack time will be served in the bubbles by the member of staff and all products disposed of.
- Menu for breakfast and afterschool will change due to time given to prepare and cleaning
- Breakfast – Brioche, Breakfast bar or Yogurt
- Afterschool club – Brioche, Pancakes, Fruit, Crackers, Fruit bread .
- Water will be available at all times for children to access and disposable cups and spoons to be used.

Rooms of use

- Hall and Memorial room – All St Johns Children will remain in their group area and are not to go into the other groups. They will be reminded of good hygiene at all times.
- St Luke's children will go in the memorial room in their own bubble.

Outdoor area

- Church car park- This area will become our outdoor play ground.

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I am in the process of having all secure fences and gates erected around the car park. This will ensure all children are safe at all times when playing out.

- We also have the fields 3-minute walk away and Spider park.
I have a robust Risk Assessments for when we leave the hall and each time, we do it will be Risk assessed as an outing.
- See Outing Risk Assessment in club
- Children will be encouraged to use outdoor activities as much as possible, keeping each group in designated areas.
- The staff will keep all facilities and equipment clean e.g. touch points, handrails & gates.
- Use signs & posters to remind and promote good hygiene techniques eg hand washing, avoid touching face and sneeze and cough into fold of arm if no tissues,
- Hand sanitizers stations in designated areas.
- All touch points to be sanitized before & after use.

Toilets

- Each bubble to use the toilets will have an allocated toilet.
- Where possible use separate toilets
- Allow time for cleaning in between groups.
- Toilets will be cleaned with detergent and be ready for the next group.
- The Staff will Promote good hand hygiene and encourage children to wash hands thoroughly for 20 seconds and dry with paper towels

Staff availability

- 1 -2 members of staff per group depending on size of group.
- Staff with underlying medical illness will be advised to take extra precautions and take extra care in observing social distance. They will only take on roles that will ensure their safety.
- At least 2 first aiders will always be on site.
- At least 2 designated safeguarding leads on site.

Communicating with parents

Re-opening of provision.

- New safety measures to reduce risk of infection.
- All parents to sign new contract re Covid 19.
- No parents to enter inside the premises.
- Where possible we encourage parents not to use public transport where possible.
- Limit drop offs and pickups to 1 parent per family.
- Please ensure social distancing is being adhered to when collecting your child from the outdoor play area.
- Separate entrance and exit points to be used.
- Parents to ring the bell and a member of staff will escort the child into club.
- Parents encouraged not to gather at the entrance and keep social distance at all



Communicating with staff

- All staff to read government guidance on working safely during Covid 19.
- All staff to complete Covid 19 online training to familiarise themselves.
- To carry out Covid 19 risk assessment.
- Maintain social distance where possible.
- Discuss with staff all plans and safety measures that will be in place, including additional cleaning.

Safeguarding and Managing Well Being

- All staff to be aware of safeguarding issues that can put children at risk, such as abuse or neglect and the signs to look for.
- If any safeguarding issues come to light, staff should be addressed following clubs' policies and safeguarding policy.
- All staff to read safeguarding policy to familiarise themselves before return and know what to do in the event of a safeguarding concern.
- Staff to support children and give them opportunities to talk about their experiences.
- Staff to recognise children who are showing signs of anxieties relating to the virus.
- Staff to focus on mental well-being and staying safe and ways to help this.

Risk Assessments

- Include staff school and church community
- Review on a regular basis.
- Explain to parents' reasonable steps we have taken to reduce Health & Safety risks and the protective measures we have put in place.
- Staff with concerns will have discussions and explained the measures the club has in place.

P.P.E

- P.P.E will only be worn if a distance of 2 metres cannot be maintained from any child displaying Covid 19.
- When providing intimate care for a child.
- When carrying out first aid if distance cannot be maintained.

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This aim and plan was adopted by: Kerry Zammit	Date:21/08/2020
To be reviewed: 20/10/2020	Signed: K Zammit