

Daisy Club Out of School Club Outing Risk Assessment: Escorting children to and from Church hall

Outing from : Daisy club walking bus - escorting and collecting children to and from school	Outing to : Daisy club walking bus	
Date of outing - Daily term time only	No. of children - Walking 1-8	No. of adults 1-8
Risk assessment conducted by- Kerry Zammit / Joanne George	Date of risk assessment 20/08/2020	

Area/Activity	What is the hazard?	What risk does this hazard pose and to whom?	Risk level (H/M/L)	What precautions are in place to reduce the risk?	Risk level achieved (H/M/L)	Any further action required
Walking bus – escorting children to and from school	<p>Ensuring all children are safe walking to and from school Road safety</p> <p>Crossing the road at Claremont road</p> <p>Waling under the subway</p> <p>Ensuo n f sical distancing is kept all at times.</p>	<p>Children / Staff</p> <p>Pedestrian's/ other car users</p>	Medium	<p>1-8 staff ratio.</p> <p>At Least 1 member of staff qualified in first aid</p> <p>. A designated qualified member of staff who is first aid trained. All staff aware who this person is.</p> <p>A mobile phone to be carried at all times.</p> <p>All staff and children to wear high viz jackets.</p> <p>EYFS children to use walking crocodile also</p> <p>The club will be walking</p>	L	<p>All staff to be fully alert and aware when crossing the children over the rd.</p> <p>School crossing petrol person there each day.</p> <p>Review journey each term.</p> <p>See Risk assessment policy.</p>

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				<p>under the height subway to get to the church. At the time we are using them there is lots of people and it will not be dark.</p> <p>The subways will be risk assessed by staff before taking the children through checking for broken glass .</p> <p>Communication book and accident file carried at all times. Any incidents recorded as soon as possible</p> <p>Children will be walking to and from school in their Bubble Group with no more than 15 children.</p> <p>Each group will have 2 staff escorting them one at the front, one at the back.</p> <p>. Staff ensures children are in an orderly line with a partner.</p>		
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				<p>All children and staff know where the designated meeting point and times for collection is.</p> <p>Due to Covid each group will have an allocated staggered time for starting and finishing school. These points are all at different entrances around the school</p> <p>All staff aware of times of collections</p> <p>No children running or walking in front of staff.</p> <p>Club crossed over by School Crossing petrol person.</p> <p>All children and parents aware of how the children are expected to behave when being escorted to and from school</p> <p>Staff to handover</p>		
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				children to teachers at both start and end of day. Record in communication book		
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*High / Medium / Low