

Daisy Club Out of School Club Behaviour Management Policy

Daisy club uses effective behaviour management strategies to promote the welfare and enjoyment of children attending the Club. Working in partnership with parents, we aim to manage behaviour using clear, consistent and positive strategies. The Club rules are clearly displayed at every session, and are discussed regularly.

Whilst at the Daisy club we expect children to:

- Use socially acceptable behaviour
- Comply with the Club Golden rules, which are compiled by the children attending the club
- Make Good Choices
- Respect each and every one of us and always accept differences of race, gender, ability, age and religion
- Develop their independence by maintaining self-discipline
- Choose and participate in a variety of activities
- Ask for help if needed
- Enjoy their time at the Club.

Encouraging positive behaviour

At the Daisy Club positive behaviour is encouraged by:

- Staff and children will work together to establish a clear set of 'Ground Rules' governing all behaviour at the club. These will be reviewed so that new children have a say in how the rules of the Daisy club operate.
- The Daisy clubs Ground Rules will apply equally to all children and staff
- Praising appropriate behaviour will be reinforced with lots of praise and encouragement
- Praising appropriate behaviour with Sticker rewards
- Informing parents about individual achievements
- Offering a variety of play opportunities to meet the needs of children attending the Club.
- Staff will avoid shouting at work
- Staff will always communicate in a clear, calm and positive manner
- Staff will make every effort to set a positive example to children by behaving in a friendly and tolerant manner themselves, promoting an atmosphere where children and adults respect and value one another.
- Staff will work as a team by discussing incidents and resolving to act collectively and consistently.
- Children who may experience bullying, racism and other unacceptable behaviour will be given the confidence to speak out.

It is inevitable that as children develop and learn, there are times when they need support and guidance to understand that their behaviour is not acceptable. Staff at the Daisy Club will try to determine the cause or triggers of the inappropriate behaviour to prevent the situation from recurring.

Dealing with inappropriate behaviour

- Challenging behaviour will be addressed in a calm, firm and positive manner.
- A warning will be given and in the first instance the member of staff will talk to the child about why their behaviour displayed is deemed inappropriate. The member of staff will also talk about making GOOD and BAD Choices
- Staff will give the child an opportunity to explain their behaviour, to help prevent a recurrence.
- Staff will encourage and facilitate mediation between children to try to resolve conflicts through discussion and negotiation.
- If the child needs a second warning and the inappropriate behaviour appears to be as a result of boredom, staff will consult with the child to find activities that more fully engage them. We will distract the child.
- If after 2 warnings and Good choices have been chosen not to be made then the child will be asked to sit in the reflection area (near Book corner) and have some time out.
- The child will have a minute time out for every year old they are - (age 4 - 4 mins). An Egg timer will be used. This times gives the child
- Staff will consult with parents to formulate clear strategies for dealing with persistent inappropriate behaviour.
- If needed a behaviour log will be completed

If after consultation with parents and the implementation of behaviour management strategies, a child continues to display inappropriate behaviour, the Club may decide to exclude the child in accordance with our **Suspensions and Exclusions** policy. The reasons and processes involved will be clearly explained to the child and parents.

Physical intervention

Physical intervention will only be used as a last resort, when staff believes that action is necessary to prevent injury to the child or others, or to prevent significant damage to equipment or property. If a member of staff has to physically restrain a child, the manager will be notified and an **Incident record** will be completed. The incident will be discussed with the parent or carer as soon as possible.

If staff are not confident about their ability to contain a situation, they should call the manager or, in extreme cases, the police.

The club has a very good relationship with the hosting school and work closely with them to ensure the children's best welfare is the main priority of the club. As a last resort we may ask the child's teacher or head teacher to speak to the child if they attend this school.

All serious incidents will be recorded on a **Behaviour Incident record** and kept in the child's file. This may be used to build a pattern of behaviour, which may indicate an underlying cause. If a pattern of incidents indicates possible abuse, we will implement child protection procedures in accordance with our **Safeguarding** policy.

Corporal punishment

Corporal punishment or the threat of corporal punishment will *never* be used at the Club.

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We will take all reasonable steps to ensure that no child who attends our Club receives corporal punishment from any person who cares for or is in regular contact with the child, or from any other person on our premises.

This policy was adopted by: The Daisy Club out of school club	Date: 03/09/2018
To be reviewed: 03/09/2019	Signed: K Zammit

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2014): Safeguarding and Welfare Requirements: Managing behaviour [3.52-3.53]*.